



## 2025 Construction Management Project Achievement Awards

The Construction Management Association of America (CMAA) Metro NY/NJ Chapter is excited to announce its 32nd Annual Awards Program, celebrating outstanding achievements in program and construction management. These project awards will highlight exemplary practices, promoting professionalism and excellence in the construction management process.

### Purpose

The awards program aims to recognize and promote professionalism, innovation, and excellence in program and construction management. Awards will be given to projects that best embody this mission.

### Criteria for Project Achievement Awards

- **Eligibility:** The competition is open to all CMAA Metro NY/NJ Chapter member firms. **Nominations will only be accepted from Chapter member firms/ organizations (not individual members).**
- **Completion Date:** For projects to be eligible, they must have achieved their Substantial Completion milestone (subject to verification) by 12/31/25.
- **Location:** Project locations must be within the states of New York, or New Jersey (north of Trenton).
- **Role Definition:** Projects must include a Construction Management (CM) or Program Management (PM) role that is distinct from the builder's role. If the builder also performed CM or PM services (e.g., CM At-Risk), these services must be clearly described to explain how they differ from the builder's role.
- **Owner/Client Confirmation:** It is recommended that the nominating firm secure the Owner/Client entity's concurrence prior to making the submission. It is also highly recommended that the submission be reviewed by the Owner/Client to ensure the accuracy of what is being represented in the submission. CMAA Metro NY/NJ Chapter will not be responsible for the accuracy of the information provided.
- **Submission Category:** Projects may only be submitted in **one** category.

The CMAA Metro NY/NJ Chapter will recognize the performance of outstanding Construction Management or Program Management services for projects completed in the Metro NY/NJ Chapter regional area in the following major categories:

- Projects with a constructed value of less than \$10 million;
- Projects with a constructed value of \$10 - \$60 million;
- Projects with a constructed value of \$60 - \$100 million;
- Projects with a constructed value greater than \$100 million;
- Projects that were Owner managed (utilizing in-house CM staff); and
- Projects that were only MBE, WBE, DBE, or SDVOB managed (Prime CM).

Awards will be bestowed within the above categories which may be further broken down under Project Market Sector, Delivery Method, and Type subcategories including but not limited to the following:

- Transportation (includes highways, transit, ports, airports, etc.);
- Public Works (includes water, wastewater, flood control, parks, utilities, etc.);
- Building projects for New Construction;
- Building projects for Renovation/Modernization; and
- Program Management (for delivery of Program Management services for a multi-project CIP).

The criteria for evaluating Project Achievement Award nominations focus on the following management efforts and project outcomes:

- Overall Management;
- Quality Management;
- Cost and Schedule Management;
- Complexity;
- Innovation and Creativity;
- Customer Service and Satisfaction; and
- Safety Results.

## Evaluation

- Each nominated project will be evaluated using the listed criteria and entry information should be provided using the Nomination Form format only.
- This is a competitive process. Only the best project in each category and subcategory will be selected.
- Two awards will be presented for each of the six (6) categories shown on the application form, one (1) for the winner and one (1) for Honorable Mention.
- The Awards Selection Committee will be composed of members from the Metro NY/NJ Chapter of CMAA.
- The CMAA Metro NY/NJ Chapter will extend one (1) free Banquet ticket to entities submitting the top award-winning project in their category. Honorable mention project winners will also receive one (1) ticket to the Banquet.

## Presentation

The awards will be presented at the CMAA Metro NY/NJ Annual Awards Banquet during our Project of the Year and Scholarships Awards Banquet on June 18, 2026. Winners of the Project Achievement Awards from this competition are encouraged to submit to the CMAA National Project Achievement Awards Program.

## Instructions

- Read the Project Nomination Form carefully.
- Provide all information as noted on the Project Nomination Form. Do not omit or leave any sections blank.
- If an item does not apply to the project, state N/A.
- Provide current contact information for the Project Team including telephone number and email address for each. The Awards Committee may call references as part of their evaluation.
- Photographs of the project and other supporting materials such as press releases, letters of recognition, acknowledgement letters, etc. are allowed and encouraged. Such materials should be submitted in Section 5: Appendix. **If your project is selected, the photos provided may be used in a presentation.**
- **All entries and materials must be submitted electronically no later than April 10, 2026.**

## Page Limitations

- **The application/narrative, inclusive of the General Information and first four (4) tabs outlined in the Nomination Form below, must not exceed 12 one-sided, single-spaced typed pages in total** using a minimum 10-point font size (tab 5 is excluded from the 12-page limit but must not exceed five pages as outlined below). **Graphics or photographs may be included in your application/narrative, but if it exceeds 12 pages in total, it will be disqualified.**

- Write all narratives clearly and concisely. Provide information that best illustrates the merits of the project with respect to evaluation criteria. **If your project is selected, your narratives (as written) may be used in a presentation video.**
- Identify the successful portions of the project as well as the challenges faced. Specifically outline the challenges and how the project team overcame them.
- For questions, please contact Nick Dandolo at [president-elect@cmaanynj.org](mailto:president-elect@cmaanynj.org).
  
- Submit nominations to:  
**[2025Awards@cmaanynj.org](mailto:2025Awards@cmaanynj.org)**

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***End of Instructions***



## Metro NY/NJ Chapter 2025 Project Achievement Awards **Project Nomination Form**

**General Information** (See "Page Limitations" section in the instructions for total page limits on General Information plus Tabs 1 through 4. Additional supporting info may be included in the Appendix but will not be evaluated in the scoring process.)

**Project/Program Name<sup>1</sup> and Location:**

**Project Substantial Completion Date:**

**Submission Category** (please select only one):

- Less than \$10 million     \$10 - \$60 million     \$60 - \$100 million     Greater than \$100 million  
 Owner Managed (utilizing in-house CM staff)     MBE/WBE/DBE/SDVOB Managed (Prime CM)

**Project Type** (please check only one)

- Transportation                       Civil Infrastructure                       Water / Wastewater  
 Building Renovation                       New Building                               Program Management

**Nominating Firm's Role on Project** (please check only one)

- CM as Agent / Owner's Representative     CM At-Risk<sup>2</sup>     Program Manager

**Project Delivery Method** (please check only one)

- Design Bid Build<sup>3</sup>     Design-Build<sup>4</sup>     Progressive Design-Build<sup>5</sup>

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<sup>1</sup> As it is to appear on the award

<sup>2</sup> CM is holding the contract(s) of the trade contractor(s)

<sup>3</sup> The CM is acting as Agent for the Owner/Client

<sup>4</sup> The CM provides QA services to the Design-Build Team

<sup>5</sup> The CM provides Project Management/Project Controls and QA services to the Design-Build Team



## **Tab 1: Team Information**

### **Nominating Firm Information**

Name of Firm:  
Address:

Name of Contact:  
Contact Telephone No.:  
Contact email address:

### **Owner/Client Information**

Name of Owner/Client:  
Address:

Name of Contact:  
Contact Telephone No.:  
Contact email address:

### **Prime Architect/Engineer Information**

Name of Prime Architect/Engineer:  
Address:

Name of Contact:  
Contact Telephone No.:  
Contact email address:

### **Contractor Information**

Name of Contractor:  
Address:

Name of Contact:  
Contact Telephone No.:  
Contact email address:

### **Award Recipients:**

Name of Nominating/Winning Firm Representative (*Name and Title*):

Name of Owner/Client Representative (*Name and Title*):



## **Tab 2: Project Description (10% scoring weight)**

**General Description:** *(Provide a brief narrative of the project scope – not more than 250 words.)*

### **Challenges and Solutions**

**Final Construction Cost:** *(Was the project/program completed within budget? If not, please explain.)*

**Schedule Performance:** *(Was the project/program completed within the originally planned schedule? If not, please explain.)*

## **Tab 3: Overall Management (60% scoring weight)**

**Overall Project Management Efforts:** *(Include Project Team Roles and Responsibilities, CM Responsibility, Lines of Communications, Approach to Conflict Resolution, Partnering, during the duration of the contract)*

**Quality Management:** *(Describe approach to providing quality control / quality assurance for the project)*

**Cost Management:** *(Describe approach to cost controls during all phases of services contracted for i.e. pre-design<sup>6</sup>, design<sup>5</sup>, etc. and provide change order data and discussion including change order %.)*

**Schedule Management:** *(Describe approach to schedule management for the project)*

**Diversity:** *(Describe any efforts expended toward the inclusion of MBE, WBE, DBE and/or SDVOB, firms, in the project and summarize the level of success of these efforts)*

**Complexity:** *(Describe unique characteristics of the project, i.e. challenges, restraints, and solutions to problems.)*

**Innovation and Creativity:** *(Describe innovation and creativity, if any, employed by the CM in this project/program, i.e., use of new technology, unique means and methods, unique ways of resolving problems or project conflicts, electronic/Web-based management systems, etc.)*

**Customer Service:** *(Identify any special or unique owner/client needs addressed by the CM firm for this project/program. Briefly summarize in what specific ways the nominated project is an example of the successful application of CM services, principles and standards of practice in meeting the needs of the owner/client.)*

**Customer Satisfaction:** *(Include excerpts, quotes, or statements. If you would like to submit full copies of any letters received by the client, A/E, users.)*

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<sup>6</sup> For Design-Build projects only.

## **Tab 4: Project Outcome (30% scoring weight)**

### **Schedule:**

Actual Design Start Date<sup>7</sup>: \_\_\_\_\_ Actual Construction Start Date: \_\_\_\_\_

Actual Design Completion Date<sup>6</sup>: \_\_\_\_\_ Actual Construction Substantial Completion Date: \_\_\_\_\_

Original Planned Design Duration<sup>6</sup> (calendar days): \_\_\_\_\_ Original Planned Construction Project Duration (calendar days): \_\_\_\_\_

Actual Design Duration<sup>6</sup> (calendar days): \_\_\_\_\_ Final Actual Construction Duration (calendar days): \_\_\_\_\_

Design Phase Percent Project Growth (+/- %): \_\_\_\_\_ Construction Phase Percent Project Growth (+/- %): \_\_\_\_\_

Changes in the Original Schedule: *(Identify the successful portions of the project as well as the challenges faced. Specifically outline these challenges and how the project team overcame these challenges. [Example: "challenge" - Excessive rain delays; "mitigation method" - The project was accelerated, or weekends worked to mitigate the impact of the excessive rain delays on the project.] Please describe in enough detail to accurately explain their impact to the project).*

### **Cost:**

Initial Construction Contract Amount at Award or Initial GMP Cost (\$): \_\_\_\_\_ Final Construction Contract Amount Inclusive of all Change Orders (\$): \_\_\_\_\_ % Change Orders: \_\_\_\_\_

### **Claims Results:**

Project Claim Results: *(Identify number of claims submitted, if any, mitigation efforts/results, and number of RFIs submitted.)*

### **Safety Results:**

Project Safety Results: *(Identify number of project safety incidents, if any, lost time if any, and mitigation efforts.)*

## **Tab 5: Appendix (Optional) (Information only, not included in scoring weight.)**

*(Please submit any supporting documentation like client reference letters or supporting documents for optional awards in the Appendix.)*

### **AFFIRMATION:**

Nomination is submitted by *(name, title, name of firm, address, e-mail)*:

In submitting this application, I affirm that (1) the nominating firm is a CMAA Member and (2) to the best of my knowledge, the information that is provided in this nomination is accurate and correct.

Signature: \_\_\_\_\_

Print name: \_\_\_\_\_

Date: \_\_\_\_\_ Phone: \_\_\_\_\_

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***End of Nomination Form***

<sup>7</sup> For Design-Build projects only.